



Tunnel Town Curling Club
1720 - 56 Street
Delta, BC V4L 2B1
Phone 604-943-9219

Tunnel Town Curling Club

Board of Directors Meeting Minutes

August 19, 2025

Location: Online

Time: 5:05pm

Attendees: Rick Gillis, Sandra Boisvert, Dave MacCulloch, Ron Phillip, Neil McLennan, Carole Diaz and Clarice Brabbins

Regrets: None

Prior Minutes: Approved prior minutes, June 11, 2025

Presidents Report:

- Team Tanaka fundraising proposal, one day fundraising curling clinic scheduled for August 27, 2025.
- Team Tanaka is drafting their communication, Sandra will forward onto Tunnel Town members and Team Tanaka will organize their coaches for this event. Tunnel Town will provide the facility and bartender if needed. Ice will be prepped in the morning along with use of any curling gear if needed (broom, crutch, grippers).
- Further discussion regarding charging a facility fee and cost for bartender. Consensus was to charge \$20 per registered person (facility fee) and \$250 for bartender if one is needed. If the bar is used and sales are successful, a \$250 donation will be made to Team Tanaka on behalf of Tunnel Town.
- Discussion for new hire, Member Services Manager outline distributed for review. In depth discussion as to the role of new hire/title, duties, hours of work and pay. Sandra Boisvert would be supervising the new hire. Due to the position being seasonal/part time hours, we need someone that is able to attend off season events like May Day's, Sun Fest, monthly newsletter and manage Pro Shop are some of the key duties. A decision was made to hire Assistant General Manager, rate of \$25-40 per hour, seasonal position.

Financials

- Review of Proposed Budget at next meeting September 10, 2025

Club Manager Report & Operations

- Further discussion regarding new hires, Sandra will post on various hiring websites. A decision was made to have 2 Board members sit in on hiring. Neil McLennan and



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Clarice Brabbins along with Ron Phillip and Rick Gillis to help review resumes. The board approved all fees to post a new position (example Curl BC).

- Ice Technician Workshop scheduled at Tunnel Town August 19-21st.
- Tunnel Town Clinics will also be offered, further details to follow.

Other Business

- None

Next Meeting – September 10, 2025

Meeting adjourned 5:50pm